

## **DISPLAY SPACE**

The Vose Library maintains a bulletin board for the exclusive purpose of promoting the services and programs of the library. Although patrons are invited to make suggestions for themes or parallel agency activities, the responsibility for design and placement of all displays rests with the staff of the library.

## **AND**

To meet the objectives of the library as a community resource center, the library offers a separate, adjacent display space to organizations engaged in educational, cultural, intellectual or charitable activities as space permits.

The following general guidelines apply:

Approval for posting of materials must be obtained from the library director.

Posters and / or other printed materials promoting programs/ projects of a commercial or political nature will not be displayed or distributed.

Notices / posters with printed charges are accepted if sponsored by organizations which can prove a non-profit, tax-exempt status.

Items left without approval will be discarded without notification after 5 days.

Posting of notices does not imply endorsement by the Vose Library.

The Vose Library reserves the right to make the final decision as to whether or not a given piece is to be displayed.

All items must be smaller than 12"x18", and may be hung for no longer than four weeks at a time. Each poster should be labeled with a posting date. Library staff will remove items that have expired or have been on display longer than four weeks.

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